

NOTICE OF FOURTH ANNUAL GENERAL MEETING

NOTICE is hereby given that the Fourth (4th) Annual General Meeting ("AGM") of the Members of Paytm Insurance Broking Private Limited ("the Company") will be held on Friday, September 08th, 2023 at the registered office of the Company at 136, 1st Floor, Devika Tower, Nehru Place, New Delhi – 110019 at 1.30 P.M. to transact the following businesses:

ORDINARY BUSINESS

1. To receive, consider and adopt the Audited Financial Statements of the Company for the Financial Year ended on March 31st, 2023, together with the reports of the Board of Directors and Auditors thereon.
2. To appoint a director in place of Mr. Sanjeev Garg (**DIN: 06922778**) who retires by rotation, being eligible offers himself for reappointment.

Date: August 31, 2023

Place: Pune

**By Order of the Board of Directors
For Paytm Insurance Broking Private Limited**

**Shanu Agrawal
Company Secretary & Compliance Officer**

Notes:

1. **A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY, OR WHERE THAT IS ALLOWED, ONE OR MORE PROXIES TO ATTEND AND VOTE INSTEAD OF HIMSELF/HERSELF AND SUCH PROXY NEED NOT BE A MEMBER OF THE COMPANY. PROXY FORM IN ORDER TO BE EFFECTIVE SHOULD BE DULY STAMPED, SIGNED AND COMPLETED IN ALL RESPECTS MUST BE DEPOSITED AT THE REGISTERED OFFICE OF THE COMPANY ATLEAST 48 HOURS BEFORE THE COMMENCEMENT OF THE MEETING.**
2. A member holding more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other member.
3. No person shall be entitled to attend and vote at the meeting as a duly authorized representative of anybody corporate which is a shareholder of the Company, unless a copy of the resolution appointing him/her a duly authorized representative, certified to be true copy by the Chairman/Managing Director/Company Secretary, shall have been deposited at the registered office of the Company before the time fixed for the commencement of the meeting.
3. Members are requested to notify the changes of address if any, to the Company quoting their respective folio nos.
4. We request and encourage our members to register their email-id for e-communication in the records of their Depository Participant (in case of electronic holding). The Members may register their e-mail id by sending an email to cs@paytminsurance.co.in with a subject "Registration of email id."
5. Members may please note that the Notice calling the AGM will also be available on the Company's website: <https://www.paytminsurance.co.in>
6. Register of Directors and Key Managerial Personnel and their shareholding, maintained u/s. 170 of the Companies Act, 2013 will be available for inspection by the members at the AGM.
7. The Register of Contracts or arrangements in which the Directors are interested, maintained u/s 189 of the Companies Act, 2013, will be available for inspection by the Members at the AGM.
8. All documents referred to in the notice shall be open for inspection at the corporate office of the company at One Skymark, Tower D, Plot No.H-10B Sector 98 Noida 201304 UP IN on all working days, between 11.00 a.m. and 5.00 p.m. upto the date of the Meeting. The company has intimated from the Registrar of Companies to keep books of account at a place other than the registered office of the company.
9. Route-map to the venue of the Meeting has been annexed to the notice.

Annexure-1

Details of Director seeking appointment at the Fourth Annual General Meeting scheduled to be held on September 08, 2023, in pursuance to Secretarial Standard-2 issued by The Institute of Company Secretaries of India (ICSI)

Name of the Director	Mr. Sanjeev Garg
DIN	06922778
Age (in years)	47
Qualification	Chartered Accountant from Institute of Chartered Accountants of India.
Remuneration sought to be paid	NIL
Terms and Conditions of appointment(s)	Mr. Sanjeev Garg is liable to retire by rotation, as per the provisions of the Companies Act, 2013.
Justification for choosing the appointees as Independent Director	NA
Remuneration last drawn from the Company	NIL
Date of first appointment on the Board of Directors of the Company	22.02.2022
Shareholding in the Company (as on the date of AGM Notice)	NIL
Relationship with other Directors, Managers and other Key Managerial Personnel(s) of the Company	None
Number of Board meetings attended during the financial year 2022-23	9
List of Directorships held in other companies, as on March 31, 2023	As per MBP-1 placed before the Board as on March 31, 2023
Membership/ Chairmanship of Committees of Board of Directors of other companies, as on March 31, 2023	<ul style="list-style-type: none"> Member of Nomination & Remuneration Committee & Audit Committee- Little Internet Private Limited

Date: August 31, 2023

Place: Pune

**By Order of the Board of Directors
For Paytm Insurance Broking Private Limited**

**Shanu Agrawal
Company Secretary & Compliance Officer**



FORM NO. MGT.11

Proxy form

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

CIN: U66000DL2019PTC355671

Name of the company: Paytm Insurance Broking Private Limited

Registered office: 136, First Floor, Devika Tower, Nehru Place, New Delhi – 110019

Name of the member (s):

Registered address:

E-mail Id:

Folio No/ Client Id:

DP ID:

I/We, being the member(s) of shares of the above named company, hereby appoint

1. Name:
Address:
E-mail Id:
Signature: or failing him
2. Name:
Address:
E-mail Id:
Signature:, or failing him
3. Name:
Address:
E-mail Id:
Signature:

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 4th Annual General Meeting of the company, to be held on Friday, September 08th, 2023, 2023 at the registered office of the Company and at any adjournment thereof in respect of such resolutions as are indicated below:

Ordinary Business

- 1. To receive, consider and adopt the audited standalone financial statements of the Company for the year ended 31st March 2023, together with the reports of the Board of Directors and Auditors thereon.**
- 2. To appoint a director in place of Mr. Sanjeev Garg (DIN: 06922778) who retires by rotation, being eligible offers himself for reappointment.**



Signed this day of 2023
Signature of shareholder

Affix
Revenue
Stamp

Signature of Proxy holder(s)

Note: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.



PAYTM INSURANCE BROKING PRIVATE LIMITED

Registered Office: 136, First Floor, Devika Tower, Nehru Place, New Delhi - 110019

ATTENDANCE SLIP

Please complete this attendance slips and hand it over at the entrance of the hall.

Full name of the Shareholder in Block Letters:

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Folio No.:
No. of Shares held:

I hereby record my presence at the 4th Annual General Meeting of the Company, held at 136, First Floor, Devika Tower, Nehru Place, New Delhi - 110019 on Friday, September 08, 2023 at 1.30 PM.

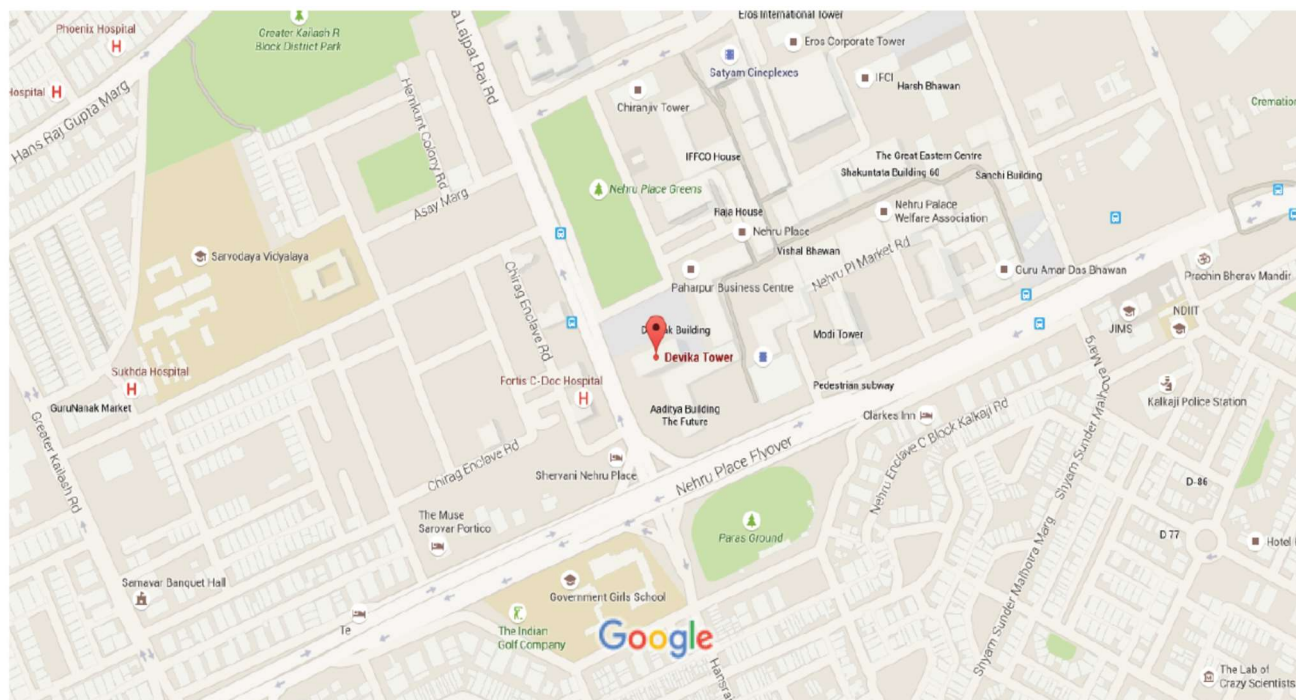
Signature of the Shareholder· _____

Note: Only Shareholders of the Company or their Proxies will be allowed to attend the Meeting.

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Route Map of the Location of the Fourth Annual General Meeting of the Company to be held on Friday, September 08th, 2023



**Address: Paytm Insurance Broking Private Limited
136, 1st Floor, Devika Tower, Nehru Place, New Delhi - 110019**

Landmark: Devika Tower, Nehru Place, New Delhi - 110019